ODD SEMESTER FOUNDATION COURSE END SEMESTER EXAMINATION 2021-22 NOTICE 2

3.1.2022

In view of the Foundation Course Exam being held on the **8**th **January 2022**, students are requested to carefully go through the instructions mentioned below.

IMPORTANT INSTRUCTIONS

- 1. The time table of the examination will be found on this link https://www.sjc.ac.in/uploads/FC%20End%20Semester%20Examination%20Timetable.pdf
- 2. The students require a single device with internet connectivity.
- 3. The exam is of 60 minutes duration and comprises of 50 Multiple choice questions.
- 4. At the end of 60 minutes the test will get auto-submitted and the responses submitted by the students will be saved. No extension of time can be granted, students are therefore advised to keep track of time and ensure good internet connectivity during the duration of the exam.
- 5. The exam will be conducted on the Linways portal https://sjc.linways.com/student/
- 6. The exam will be visible on the <u>Linways portal</u> latest by 7th January 2022, 12 noon. Please login and ensure that you can see that exam with status saying "upcoming". If you fail to see it, please recheck to see if you have followed all the steps correctly and if you still face any issue, please send an email to <u>poonam.ahuja@sjc.ac.in</u> latest by 7th January 2022, 5 pm.
- 7. After the deadline, no requests can be entertained and the student will have to take up the supplementary examination held at the end of the academic year.

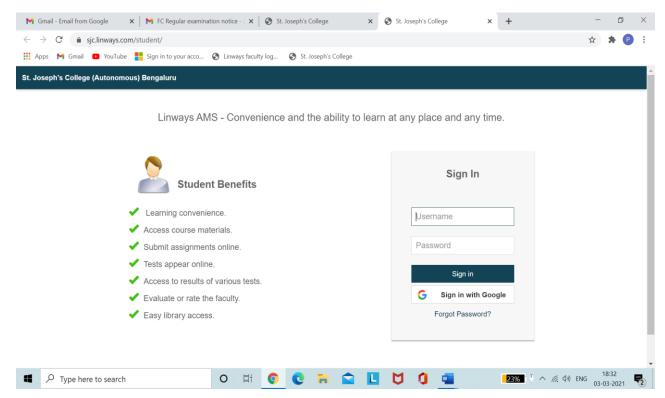
DEMO EXAM

Students must attend the demo exam on 5th January 2022.

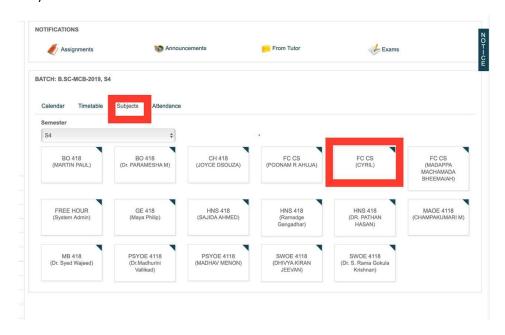
Title of Foundation Course	Combinations	Day and date of exam	Time of exam
Computer Fundamentals	III SEMESTER - CBZ, CEB, CEZ, MCB,	Wednesday,	5:20 to 5:35 pm
	MCZ, CBBT, CZBT, BBZ	5 th January 2022	
Environmental Studies and	III SEMESTER - PCM, PEM, EMS	Wednesday,	5 to 5:15 pm
Civic Sense	III SEMESTER - IES, EJP, TEP, BSW	5 th January 2022	
Indian Constitution	III SEMESTER - BCOM, BBA	Wednesday,	4 to 4:15 pm
		5 th January 2022	
Science and Culture	V SEMESTER - HEP, EPS, CPE, JIP,	Wednesday,	4:40 to 4:55 pm
	BVC, IES, EJP,	5 th January 2022	
	BSW		
	V SEMESTER – BCOM ,BBA	Wednesday,	4:20 to 4:35 pm
		5 th January 2022	
Culture, Diversity and	V SEMESTER - CBZ, CEB, CEZ, MCB,	Wednesday,	5:40 to 5:55 pm
Society	MCZ, CBBT, CZBT	5 th January 2022	
	V SEMESTER - BCA		
	PCM, PEM, PMC, MEC, EMS		

STEPS FOR ATTEMPTING THE EXAM

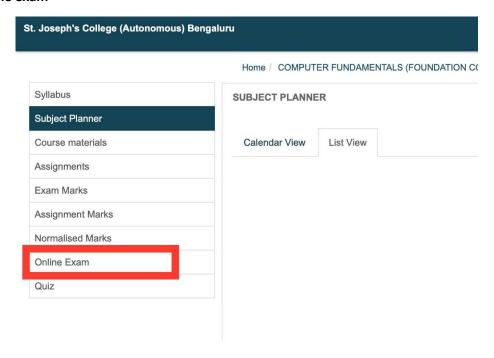
Step 1: Log into your Linways student portal - https://sjc.linways.com/student/ using your login credentials



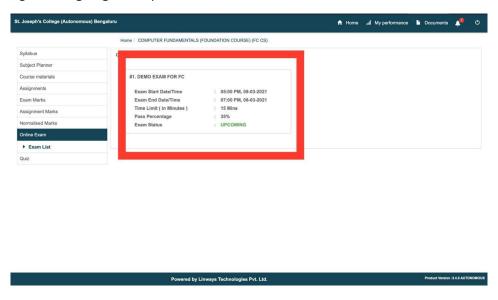
Step 2: On the dashboard, under Subjects the student will find the particular FC course for which he/she should take the examination. In this example, the student has to take up FC – CS (Computer Fundamentals). Click on the tab FC – CS.



Step 3: On the left panel, the student will find the option of online exam. The student should click on "Online exam"



Step 4: The student will see the exam scheduled for him/her. The title of the exam (in this illustration it is Demo Exam for FC), Date and time will be mentioned. The status will appear as **upcoming** and will be changed to **ongoing** at the particular date and time.



Step 5: As per the date and the time of the exam, the status will change to **ongoing**. The student can then click on the word **ongoing** to begin the exam.

Controller of Examinations