

**ODD SEMESTER FOUNDATION COURSE
END SEMESTER EXAMINATION 2021-22
NOTICE 2**

3.1.2022

In view of the Foundation Course Exam being held on the **8th January 2022**, students are requested to carefully go through the instructions mentioned below.

IMPORTANT INSTRUCTIONS

1. The time table of the examination will be found on this link – <https://www.sjc.ac.in/uploads/FC%20End%20Semester%20Examination%20Timetable.pdf>
2. The students require a single device with internet connectivity.
3. The exam is of 60 minutes duration and comprises of 50 Multiple choice questions.
4. At the end of 60 minutes the test will get auto-submitted and the responses submitted by the students will be saved. No extension of time can be granted, students are therefore advised to keep track of time and ensure good internet connectivity during the duration of the exam.
5. The exam will be conducted on the Linways portal - <https://sjc.linways.com/student/>
6. The exam will be visible on the **Linways portal - latest by 7th January 2022, 12 noon**. Please login and ensure that you can see that exam with status saying “upcoming”. If you fail to see it, please recheck to see if you have followed all the steps correctly and if you still face any issue, please send an email to poonam.ahuja@sjc.ac.in latest by **7th January 2022, 5 pm**.
7. **After the deadline, no requests can be entertained and the student will have to take up the supplementary examination held at the end of the academic year.**

DEMO EXAM

Students must attend the demo exam on 5th January 2022.

Title of Foundation Course	Combinations	Day and date of exam	Time of exam
Computer Fundamentals	III SEMESTER - CBZ, CEB, CEZ, MCB, MCZ, CBBT, CZBT, BBZ	Wednesday, 5 th January 2022	5:20 to 5:35 pm
Environmental Studies and Civic Sense	III SEMESTER - PCM, PEM, EMS	Wednesday, 5 th January 2022	5 to 5:15 pm
	III SEMESTER - IES, EJP, TEP, BSW		
Indian Constitution	III SEMESTER - BCOM, BBA	Wednesday, 5 th January 2022	4 to 4:15 pm
Science and Culture	V SEMESTER - HEP, EPS, CPE, JIP, BVC, IES, EJP, BSW	Wednesday, 5 th January 2022	4:40 to 4:55 pm
	V SEMESTER – BCOM ,BBA	Wednesday, 5 th January 2022	4:20 to 4:35 pm
Culture, Diversity and Society	V SEMESTER - CBZ, CEB, CEZ, MCB, MCZ, CBBT, CZBT	Wednesday, 5 th January 2022	5:40 to 5:55 pm
	V SEMESTER - BCA PCM, PEM, PMC, MEC, EMS		

STEPS FOR ATTEMPTING THE EXAM

Step 1: Log into your Linways student portal - <https://sjc.linways.com/student/> using your login credentials

The screenshot shows a web browser window with the URL sjc.linways.com/student/. The page header identifies the institution as St. Joseph's College (Autonomous) Bengaluru. The main heading is "Linways AMS - Convenience and the ability to learn at any place and any time." Below this, there is a "Student Benefits" section with a list of advantages, each preceded by a green checkmark:

- ✓ Learning convenience.
- ✓ Access course materials.
- ✓ Submit assignments online.
- ✓ Tests appear online.
- ✓ Access to results of various tests.
- ✓ Evaluate or rate the faculty.
- ✓ Easy library access.

To the right of the benefits is a "Sign In" form with fields for "Username" and "Password", a "Sign in" button, a "Sign in with Google" button, and a "Forgot Password?" link. The Windows taskbar at the bottom shows the search bar, task view, and various application icons, along with system tray information including 23% battery, signal strength, and the date 03-03-2021.

Step 2: On the dashboard, under **Subjects** the student will find the particular FC course for which he/she should take the examination. In this example, the student has to take up FC – CS (Computer Fundamentals). **Click on the tab FC – CS.**

The screenshot displays the dashboard for a student in the "BATCH: B.SC-MCB-2019, S4" cohort. The "Subjects" tab is selected and highlighted with a red box. Below the tab, there is a "Semester" dropdown menu set to "S4". A grid of subject cards is shown, with the "FC CS (CYRIL)" card highlighted by a red box. The grid contains the following subjects:

Subject	Instructor
BO 418	(MARTIN PAUL)
BO 418	(Dr. PARAMESHA M)
CH 418	(JOYCE DSOUZA)
FC CS	(POONAM R AHUJA)
FC CS	(CYRIL)
FC CS	(MADAPPA MACHAMADA BHEEMAIAH)
FREE HOUR	(System Admin)
GE 418	(Maya Phillip)
HNS 418	(SAJIDA AHMED)
HNS 418	(Ramadge Gangadhar)
HNS 418	(DR. PATHAN HASAN)
MAOE 4118	(CHAMPAKUMARI M)
MB 418	(Dr. Syed Wajeed)
PSYOE 4118	(Dr.Madhurini Vallikad)
PSYOE 4118	(MADHAV MENON)
SWOE 4118	(DHIVYA KIRAN JEEVAN)
SWOE 4118	(Dr. S. Rama Gokula Krishnan)

Step 3: On the left panel, the student will find the option of **online exam**. The student should **click** on **“Online exam”**

The screenshot shows the user interface for St. Joseph's College (Autonomous) Bengaluru. The top navigation bar includes the college name and the current page: Home / COMPUTER FUNDAMENTALS (FOUNDATION CO). On the left, a vertical menu lists various options: Syllabus, Subject Planner, Course materials, Assignments, Exam Marks, Assignment Marks, Normalised Marks, Online Exam (highlighted with a red box), and Quiz. The main content area is titled 'SUBJECT PLANNER' and features two tabs: 'Calendar View' and 'List View'.

Step 4: The student will see the exam scheduled for him/her. The title of the exam (in this illustration it is Demo Exam for FC), Date and time will be mentioned. The status will appear as **upcoming** and will be changed to **ongoing** at the particular date and time.

This screenshot displays the details of a scheduled exam. The left sidebar is expanded to show 'Online Exam' with a sub-option 'Exam List'. The main content area shows the following details for '#1. DEMO EXAM FOR FC':

Exam Start Date/Time	: 05:00 PM, 08-03-2021
Exam End Date/Time	: 07:00 PM, 08-03-2021
Time Limit (in Minutes)	: 15 Mins
Pass Percentage	: 35%
Exam Status	: UPCOMING

The 'UPCOMING' status is highlighted with a red box. The footer of the page indicates it is powered by Linways Technologies Pvt. Ltd. and shows the product version as 1.1.0 AUTONOMOUS.

Step 5: As per the date and the time of the exam, the status will change to **ongoing**. The student can then click on the word **ongoing** to begin the exam.

Controller of Examinations